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Interim Director

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January 26, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A GRANT AGREEMENT NO-COST TERM EXTENSION FROM THE ROSALINDE AND ARTHUR GILBERT FOUNDATION FOR ACTIVE LIVING GRANT WRITING SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on April 19, 2011, to accept and execute future awards and/or amendments that are consistent with the requirements of a Grant Agreement (GA) from The Rosalinde and Arthur Gilbert Foundation (Gilbert Foundation) that extend the term through the end of the project period, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On November 25, 2014, I notified your Board that I was accepting a GA from the Gilbert Foundation in the amount of \$100,000, to be received in two payments: \$50,000 in November 2014 and \$50,000 in April 2015, based on satisfactory progress on project objectives, completion of a midpoint progress interview, and receipt of a six-month interim financial report.

Under the delegated authority referenced above, I will accept a GA no-cost term extension, issued by the Gilbert Foundation on December 2, 2015, which extends the grant term end date from November 30, 2015 to June 30, 2016. All other terms and conditions of the GA shall remain unchanged and in full force and effect.

Acceptance of this no-cost term extension will allow the Department of Public Health, Division of Chronic Disease and Injury Prevention, Policies for Livable, Active Communities and Environments Program to continue to utilize these funds to promote access to physical activity in local jurisdictions with high rates of obesity by assisting with the development and submission of grant applications that will fund active living programs, plans, and infrastructure improvements.

County Counsel has reviewed and approved the term extension authorization and this delegated authority action.

Each Supervisor
January 26, 2016
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If you have any questions or require additional information, please let me know.

CAH:w
#03513

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors